

ALFRETON PARK COMMUNITY SPECIAL SCHOOL
LEARNING TOGETHER FOR PERSONAL SUCCESS
 SCHOOL IMPROVEMENT PRIORITY GROUPS

SIP 2015-2018 PRIORITY	SAFEGUARDING:
PRIORITY STRAND	TO REVIEW THE GOLDEN THREAD OF SAFEGUARDING THROUGHOUT SCHOOL
SIP GROUP MEMBERS	JOSIE O'DONNELL, LISA CROMPTON, GARY ROGERS, SHARON WALKER, CHERYL SMART
REVIEWING & REPORTING	REVIEWED every half term through teachers' meetings; REPORTED to SLT and Governors through the Teaching and Learning Committee

ACTION STEPS What tasks will be done to contribute to the priority?	STRATEGIES What tasks need to be completed to achieve this?	RESPONSIBILITY Who is responsible for this action step?	DEADLINE When will this step be achieved?	RESOURCES What do you need to complete this step?	IMPACT What do you hope will be the outcome of this step?	PROGRESS What progress have you made to date?
A. Rewrite and share Sex and Relationships Curriculum 3-19						
Attend relevant training on Sex and relationship education in SEND	Lisa to attend training	Lisa Crompton	12 February 2016	Course fees £200	Understand requirement and produce action plan for change	Feb 16: Course attended
Make links with Ashgate Croft School to share good practice	Lisa to contact Alison Rogers and arrange to meet and share information	Lisa Crompton	1 June 2016	Meeting time Cover costs :£240	Share good practice and knowledge	
Write curriculum with suggested resources and share with all staff	Develop curriculum with links to suitable resources for all age groups across the school	Lisa Crompton	1 July 2016	Cover costs :£240	Pupils access suitable curriculum	
Curriculum in place and pupils across all age groups accessing flexible and effective sex and relationships education	All staff understand and have access to curriculum and ensure that is applied across the curriculum	Cheryl Smart	15 July 2016	Staff meeting – in budget	Pupils accessing sex and relationships curriculum across the curriculum effectively at a level	

					appropriate to their learning levels.	
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B. Obtain STOP award for anti-bullying						
Collate information for award	Collect appropriate evidence of work in school and recording of incident.	Lisa Crompton	20 March 2016	Non-contact time – cover costs £160	STOP Award achieved. All pupils aware of who to go to at school, home and online.	
Timetable annual Anti-bullying week	Timetable annual Anti-bullying week with activities and assembly	Lisa Crompton	30 November 2015	-	In diary annually. – Pupils have regularly updated learning in this are	Feb 16: Complete. A range of activities including whole school assembly take place annually in calendar.
C. Review Online safety policy, procedures and guidance to staff and parents						
Review Online Safety Policy to include all aspects of online use including phones, sexting etc.	Working party to review policy to include all forms of online media.	Josie O'Donnell/ Gary Rogers /Cheryl Smart	22 July 2016	Non-contact time as part of management time	Effective policy in place informing curriculum content to ensure online safety of pupils.	
Present guidance to staff and ensure links with other aspects e.g. Computers teaching , PHSE	Present INSET training to staff to raise awareness of how to keep pupils safe online	Josie O'Donnell/ Gary Rogers /Cheryl Smart	10 September 2016	Non-contact time as part of management time	Staff have clear understanding of how to keep pupils safe online	
Add useful contacts for pupils and parents – CEOP, NSPCC, etc. Including animations to website.	Online information updated regularly (6 monthly) on website	Josie O'Donnell/ Gary Rogers /Cheryl Smart	1 May 2015 and then 6 monthly	Non-contact time as part of management time	Up to date information available to parents and pupils online.	

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Publish an Online Safety guide for Parents in hard copy and online	Working party to develop and distribute in hard copy and online	Cheryl Smart	1 May 2016	-	Parent understand how to keep their child safe online	
Review curriculum for ICT to ensure Online safety is covered at all levels	Review curriculum to ensure that all kind on online safety are covered at all stages across the school	Josie O'Donnell	22 July 2016	-	Curriculum ensures that all pupils understand how to keep themselves safe online	
Review Safeguarding information on website and ensure give clear guidance to pupils, parent, and public.	Update safeguarding information on website annually in January	Cheryl Smart/ Sharon Walker	20 April 2016	-	Pupils, Parents and public have clear guidance on how to keep safe online.	
Carry out an Online Safety Day in school to raise awareness	Annual online safety day to take place	Josie O'Donnell	29 October 2016	-	All pupils participate in a range of activities to develop understanding of how to keep safe online annually.	
D. Ensure PREVENT strategy is effectively implemented.						
Review strategies for identifying pupils 'at risk'	Review reporting and recording paperwork and ensure that all staff are aware of procedures and risk signs	Cheryl /Sharon /Rhys	30 September 2016	INSET time	All staff understand and follow procedures for identifying and alerting others to extremism, radicalisation and terrorism risk.	

E. Review safeguarding procedure in school						
Review format of safeguarding concerns reporting form.	Review and issue revised paperwork for reporting concerns.	Cheryl and Sharon	20 may 2016	-	Staff to be aware of new format and how to record effectively	
Review policy for supervision of volunteers.	Review policy and share with all staff	Cheryl Smart	1 April 2016	-	Policy in place and followed by all staff and volunteers	
Collate spreadsheet to record child protection events	Spreadsheet to be in place and maintained to record all child protection proceedings	Sharon Walker	1 April 2016	-	Spreadsheet in place and ensure procedures are followed effectively/	April 201: In place