

ALFRETON PARK COMMUNITY SPECIAL SCHOOL
LEARNING TOGETHER FOR PERSONAL SUCCESS
SUBJECT RESPONSIBILITY ACTION PLAN

RESPONSIBILITY AREA	Early Years EYFS	COORDINATOR(S)	Marie Redfern	ACADEMIC YEAR	2016- 2017
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ACTION STEPS What tasks will be done to support improvement?	STRATEGIES What tasks need to be completed to achieve this?	RESPONSIBILITY Who is responsible for this action step?	DEADLINE When will this step be achieved?	RESOURCES What do you need to complete this step?	IMPACT What do you hope will be the outcome of this step?	Progress update What progress have you made to date?
To train 3 more members of staff on Paediatric first aid training	3 staff members to attend St John's Ambulance paediatric first aid training	Marie Redfern to follow up Tracy Cross to book the course	December 2016	Staff Cover	Five members of staff will be trained in Paediatric first aid to ensure a trained member of staff is always on site and also when pupils are off site a trained first aider is present.	First aid courses booked for all 3 identified staff members
To send new members of staff in the EYFS on EYFS based training to build upon knowledge and understanding within this specific area of learning.	Staff to establish strengths and weaknesses and then identify courses they need to increase skills and knowledge within the EYFS	Marie Redfern to oversee and monitor Tracy Cross to book	March 2017	Time Staff cover	All TA's working in the EYFS will have a sound knowledge of the curriculum and able to monitor and assess pupil progress, develop and aid pupil learning and ensure a holistic learning environment is available.	Assessing courses available
To continue to develop the outdoor learning area.	Develop the reading area Develop the	Marie Redfern to lead Acorn and Apple	Start from October 2016 and need to be established by	Time	The outdoor area will be able to provide new and exciting	

	construction area Develop the Number area	class TA's	January		learning zones to develop and enhance pupil learning.	
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Extra Notes:

Karen Wright will remain the EYFS Governor for the next academic year

A new class teacher will be appointed for EYFS starting date January 2017 the teacher will also take on the coordinator role for the EYFS